

NEW STAFF VACCINATION PROGRAM

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Need to know: All staff hired before November 2017

Program Dates: May 1 - July 31, 2018



WHAT

We are working to ensure that staff members are not either vulnerable to or transmitting serious health conditions. Since November 2017, new staff members have been required to be vaccinated for varicella (chickenpox), measles, mumps, rubella, tetanus and hepatitis B—in addition to the flu. By July 31, all staff members will need to provide proof of vaccination for these conditions.

WHY

These six infectious conditions can lead to serious health complications. In health clinics, they can easily spread among staff members and clients. Vaccinations protect all of us from contracting and transmitting these conditions, keeping everyone safe and healthy.

HOW

You can satisfy the varicella, MMR, tetanus, hepatitis B vaccination requirement in one of two ways:

1. **Send proof of vaccination directly to our partner in this process, Mercy Employee Health Services (EHS).** Either fax your documents or hand deliver them to Mercy EHS directly. Prior to May 1, you will get a one-page cover sheet to help you, your doctor's office and Mercy EHS with this process.
2. **Get your vaccinations/titers performed at Mercy EHS, free of charge.** You must schedule your appointment through the Health Care for the Homeless [Human Resources team](#).

COST: Mercy EHS will provide vaccinations free of charge. If you decide to get vaccinated outside of Mercy EHS and have insurance through Health Care for the Homeless, CareFirst will cover the vaccination *when in conjunction with an annual exam*. If you do not have health coverage through us, please check with your insurer re: costs.

TIMELINE: Between May 1 – July 31, 2018 you will need to supply Mercy EHS with proof of vaccination. Staff with a religious or health exemption must supply documentation to [Human Resources](#) by July 16, 2018. (Those with a *religious* exemption approved in 2017 for the flu vaccine will continue to have exemption for these vaccinations; those with *health* exemptions will need to be reviewed for specific contraindications.)

There will be no exceptions to this requirement. Disciplinary consequences for non-compliance will follow the same timeline and process as flu vaccination.

Note re: hepatitis B vaccination. This vaccination is a series of three shots over the course of six months. Proof of having received the *first shot* will be required by July 31. Failure to get the remaining shots will be considered non-compliance.